Welcome to the 2019 LSU Summer Campus!

We welcome you to LSU this summer! LSU Continuing Education offers the very best in age-appropriate academic summer programs. We strive to make our academic environment supportive and non-competitive and our staff works diligently to provide a meaningful and successful academic experience.

To help each student and parent make the most of this experience, we have included vital information into this Parent/Student Handbook. We recommend that you become familiar with this information before the first day of class. It will be an exciting summer, and we look forward to your arrival. If you have questions before a program begins, please email us at precollege@outreach.lsu.edu or call us at (225) 578-2500, Monday-Friday between the hours of 8:00am and 4:30pm.

Tiger Challenge/ Tiger Scholars/ Tiger University
LSU Pre-College summer programs are specifically designed for students entering Kindergarten through 12th grade. Each offers a unique opportunity to take advantage of the many resources on the LSU campus, learn new concepts with students from across the state, and gain knowledge from teachers committed to bringing unique strategies to the classroom. Tiger Challenge is aimed at students entering Kindergarten through 6th grade, Tiger Scholars (7th-8th grade) and Tiger U reaches those students entering 9th-12th grade.

Tiger Challenge Information (Kindergarten-6th Grade)
Tiger Challenge is a series of one and two-week programs that use engaging themes to capture the interest and imagination of students. Our instructors integrate the major subject areas of math, reading, writing, science, and social studies in each course. Students are challenged to think about themselves and the world around them while building their thinking, problem-solving, and leadership skills. All classes are held at the LSU Lab School, Monday-Friday, 8:00am-12:00pm (half-day) and/or 8:00am-4:30pm (full-day).

Early Morning Welcome
Early arrival is available free of charge for students who are enrolled in Tiger Challenge at the LSU Lab School. Students may arrive as early as 7:30 a.m. No registration is required.

Special Requests for Arrival and Departure
Students must arrive and depart within the designated time frames of their program. LSU staff are not responsible for students prior to Early Arrival. Failure to pick your student up within an appropriate time frame may result in withdrawal of your student from the program and forfeit of all fees.

We prefer all parents utilize the carpool procedure for arriving and departing camp. However, for emergencies or unexpected plan changes, parents may pick up or drop off their students during program hours by registering with the front desk supervisor at the LSU Lab School.

Lunch
Supervised lunch will take place at the LSU Lab School cafeteria from 12:00 p.m.-12:45 p.m. Students registered for a full-day program should bring their own lunch and drink.
Carpool Procedures (Tiger Challenge K-6)-Lab School-TBD

During dismissal each day, parents must hang a carpool flyer from the rearview mirror with the student’s name clearly visible. You will receive a carpool flyer and meet the instructor on the first day of class. Parents who do not have a flyer should plan to go to our walk-up area where a camp representative will ask for a parent’s signature to release the student from the program that particular day.

Students will be in the carpool area 10 minutes before dismissal (11:50 a.m. for half-day or 4:20 p.m. for full-day) and will line up in K-8th order. Teachers on duty will call students’ names as cars move in to the semi-circle drive and assist with loading students into cars to ensure safety and to expedite the loading process. Adults on duty will remain with students until the completion of carpool.

Drop-off/Pick-Up Map

Entering campus from I-10 (Dalrymple exit, yellow arrow): Enter campus, pass through traffic circle driving on Dalrymple Dr. As you pass the Lab School, take a left on E. Campus Dr. (between Lab School and Law School). Continue toward S. Campus Dr. Turn left onto S. Campus Dr. and follow Tiger Challenge Carpool signs.

Entering campus from Highland road (north gate, yellow arrow): Continue on Highland to first red light. Turn left onto Dalrymple, then right on E. Campus Dr. (between Lab School and Law School). Continue toward S. Campus Dr., turn right onto S. Campus Dr. and follow Tiger Challenge Carpool signs.

Entering campus from Highland Road (south gate, blue arrow): Continue on Highland Rd. to S. Campus Dr.; turn right onto S. Campus Dr. and follow Tiger Challenge Carpool signs.

Exiting carpool (green arrow): Proceed through East Campus Apartment parking lot to S. Campus Dr. Take a left towards East Lakeshore Dr. and Stanford Ave. OR turn right to return to East Campus Dr and/or Highland Rd.
Tiger Scholars Information (7th-8th Grade)

Designed for pre-college students entering 7th-8th grade. Students expand their knowledge in a field of interest and gain valuable access to the nationally-acclaimed resources at LSU. Instructors work collaboratively with university departments to secure lab visits, college readiness tours, expert introductions and engaging project-based learning. This is the perfect bridge to our 9th-12th grade Tiger University Program.

Early Morning Welcome
Early arrival is available free of charge and students may arrive as early as 7:30 a.m. at University High School. No registration is required.

Special Requests for Arrival and Departure
Students must arrive and depart within the designated time frames of their program. LSU staff are not responsible for students prior to Early Arrival. Failure to pick your student up within an appropriate time frame may result in withdrawal of your student from the program and forfeit of all fees.

Lunch
Supervised lunch will take place each day at University High School. Students may also have lunch in the LSU Dining Hall, and/or Student Union on campus depending upon campus visits. Teachers will communicate in advance so that parents and students are prepared accordingly. Students registered for a full-day program should bring their lunch and drink unless otherwise notified.

Carpool Procedures (7th-8th Grade) – same as K-6

Tiger University Information (9th-12th Grade)

Tiger U courses offer hands-on, interactive instruction from LSU faculty and field experts. Non-credit course offerings are a week long. Courses focus on topics including science, technology, arts and special interests. There are also several residential camp offerings.

Arrival and Parking Options (Tiger U)
All Tiger U courses are held on the LSU main campus. The center of campus is closed between the hours of 8:00 a.m. - 4:30 p.m., Monday through Friday to everyone other than faculty, staff and those who have medical permits. Highland Road, Tower Drive, Raphael Semmes Drive and Dalrymple Drive between the I-10 exit and Infirmary Road are open to public traffic.

If parking is needed, students and parents are required to make parking arrangements in advance of the first day of class. Students driving their own vehicles, or parents who need to park while their student attends a program should contact the Visitor’s Center at 225-578-5030, or LSU’s parking office at 225-578-5000.
Please review the LSU campus map to make sure students are familiar with building location, etc. Students who have courses in Pleasant Hall may be dropped-off directly behind the Visitor’s Center and enter the Pleasant Hall annex.

**Special Requests for Arrival and Departure**
Students must arrive and depart within the designated time frames of their program. LSU staff are not responsible for students who wish to arrive more than 15 minutes prior to the start of Tiger U courses. Failure to pick your student up within an appropriate time frame may result in withdrawal of your student from the program and forfeit of all fees.

**Lunch**
*Tiger U:*
Students are responsible for their own lunch and may bring a sack lunch or purchase lunch from the Student Union. We encourage sack lunch because there will be very little time to walk across campus and return. Students will not be allowed to leave campus during lunch. Students are asked to stay in the vicinity of their building. (check your specific camp confirmation sent the week prior for details)

**General Information**

**Teachers and Lab School On-Site Director**
Instructors are selected for their expertise in their field of study. The instructional staff is composed of accomplished university instructors, exceptional graduate students and outstanding teachers from public and private schools. A certified principal will be on-site at the LSU Lab School.

**Parent/Teacher Conferences**
Parents are an integral part of students’ success and our instructors are eager to talk with parents about their student’s progress while in our program. Our instructors are available for face-to-face or telephone conferences which can be scheduled with the instructor outside of scheduled class times.

**Student Behavior and Community Standards**
The highest priority of LSU Pre-College Programs is the well-being of our students. Each participant is expected to be courteous and respect the rights and property of all other participants, staff members, and the University. Students should show respect for themselves and others by: attending and being mentally engaged in all sessions, and being free from controlled substances including alcohol, tobacco, or drugs. Weapons of any kind are prohibited, as is inappropriate behaviors such as profanity, fighting, or other disruptive conduct. While removal from the program is extremely rare, students who engage in any of the above-mentioned behaviors will be removed from the program and program fees will be forfeited. Removal is made at the sole discretion of program staff.
Behavior in Buildings
LSU is a research institution as well as a teaching institution. There are fewer classes in session during the summer than the academic year, however faculty members and students are still on campus. Tiger Scholar and Tiger U students are expected to conduct themselves in a quiet, respectful manner while on LSU’s campus especially in academic buildings.

Student Attire
LSU expects all participants to treat themselves and each other with respect. Students are prohibited from wearing clothing that exposes undergarments or is otherwise revealing or offensive. If LSU staff believes that a student’s attire is inappropriate to the academic setting, the student will be asked to change.

Cell Phone Policy
Students are allowed to bring cell phones. The phone must be turned off during class and teachers will provide specific guidelines for use during breaks or recess. If a cell phone is used in an inappropriate manner, it will be confiscated and returned to the parent. Subsequently, the student will lose cell phone privileges for the remainder of course. If students without cell phones need to contact their parents, community phones are available at both LSU Lab School and our registration office in Pleasant Hall.

Damages & Charges
Students are expected to treat property belonging to LSU and other participants with respect. Any damages caused by a student will be billed to the student’s family. Any student who is billed for damaged or lost property will be prevented from enrolling in future programs until the bill is paid.

Students with Special Needs
LSU is committed to ensuring appropriate accommodations in all programs. Students who require special arrangements because of disabilities or special needs, should contact our office in writing at least three weeks before classes begin.

Illness or Injury
In case of an emergency, an LSU staff member will contact a parent as soon as possible. If you plan to be away from home for an extended period while your student is participating in our program, you should provide an alternate number (within the U.S.) where you can be reached. If you will be unavailable, then please provide the phone number of another relative who will know how to contact you or who can make medical decisions regarding your student. Depending upon severity, Emergency Medical Services may also be called, and if an injury or illness requires clinic response, the student will be transported to that facility. Completion of the Medical Information portion of your registration is essential!

Medications
All sections of the “Student Profile” including medical and emergency contact information must be thoroughly completed, signed and submitted to our office prior to the first day of class. Students are responsible for remembering to take their medications and must self-administer the medication. LSU staff members will not administer any medication.
Student Evaluation
We do not assign letter grades in our non-credit courses. This approach fosters an environment in which the student can become comfortable taking intellectual risks that he/she may avoid in a grade-driven environment. Parents are encouraged to schedule a face-to-face or telephone discussion with our instructors if questions or concerns arise.

Refund & Cancellation Policy

- A $20 processing fee is charged for all refunds.
- All cancellation requests must be made in writing and can be emailed to precollege@outreach.lsu.edu
- Full refunds (less the processing fee) will be granted for cancellations received **10 business days** prior to course start date. **For Residential camps, a 50% refund** (less the processing fee) is granted prior to **14 business days** before camp begins.
- There are no refunds for cancellation requests received **less** than 10 business days prior to the course start date. You may transfer to another camp, but refunds will not be possible in the new registration.
- LSU reserves the right to cancel courses. If the course is canceled, we can transfer you to another course or refund your entire payment.