Think SUMMER Fun!

2017 CAMPS & COURSES

PARENT & STUDENT HANDBOOK
WELCOME TO LSU SUMMER CAMPUS!
We welcome you to LSU this summer! LSU Continuing Education offers the very best in age-appropriate academic summer programs. We strive to make our academic environment supportive and non-competitive and our staff works diligently to provide a meaningful and successful academic experience.

To help each student and parent make the most of this experience, we have included vital information into this Parent/Student Handbook. We recommend that you become familiar with this information before the first day of class. It will be an exciting summer, and we look forward to your arrival. If you have questions before a program begins, please email us at precollege@outreach.lsu.edu or call us at (225) 578-2500, Monday-Friday between the hours of 8:00am and 4:30pm.

Tiger Challenge and Tiger University
Tiger Challenge and Tiger University (Tiger U) are summer programs specifically designed for students entering Kindergarten through 12th grade. Each offers a unique opportunity to take advantage of the many resources on the LSU campus, learn new concepts with students from across the state, and gain knowledge from teachers committed to bringing unique strategies to the classroom. Tiger Challenge is aimed at students entering Kindergarten through 8th grade and Tiger U reaches those students entering 9th-12th grade.

Tiger Challenge Information (Kindergarten-8th Grade)
Tiger Challenge is a series of one and two- week programs that use engaging themes to capture the interest and imagination of students. Our instructors integrate the major subject areas of math, reading, writing, science, and social studies in each course. Students are challenged to think about themselves and the world around them while building their thinking, problem-solving, and leadership skills. All classes are held at the LSU Lab School, Monday-Friday, 8:00am-12:00pm (half-day) and/or 8:00am-4:30pm (full-day).

Early Morning Welcome
Early arrival is available free of charge for students who are enrolled in Tiger Challenge at the LSU Lab School. Students may arrive as early as 7:30 a.m. No registration is required.

Special Requests for Arrival and Departure
Students must arrive and depart within the designated time frames of their program. LSU staff are not responsible for students prior to Early Arrival (Tiger Challenge). Failure to pick your student up within an appropriate time frame may result in withdrawal of your student from the program and forfeit of all fees.

Tiger Challenge: We prefer all parents utilize the carpool procedure for arriving and departing camp. However, for emergencies or unexpected plan changes, parents may pick up or drop off their students during program hours by registering with the front desk supervisor at the LSU Lab School. To reach the front desk, enter at Dalrymple entrance by the flag pole.

Lunch
Tiger Challenge:
Supervised lunch will take place at the LSU Lab School cafeteria from 12:00 p.m.-12:45p.m. Students registered for a full-day program should bring their own lunch and drink.
Carpool Procedures (Tiger Challenge K-8)- Lab School
During dismissal each day, parents must have a carpool flyer from the rearview mirror with the student’s name clearly visible. You will receive a carpool flyer and meet the instructor on the first day of class. Parents who do not have a flyer should plan to go to our walk-up area where a camp representative will ask for a parent’s signature to release the student from the program that particular day.

Students will be in the carpool area 10 minutes before dismissal (11:50 a.m.(half-day) or 4:20 p.m.(full-day) and will line up in K-8th order. Teachers on duty will call students’ names (4 cars at a time) as cars move in to the semi-circle drive and assist with loading students into cars to ensure safety and to expedite the loading process. Adults on duty will remain with students until the completion of carpool.

See Map on next page.
Entering from I-10 Dalrymple exit:
-veer to the left onto West Lakeshore Dr as you pass around the traffic circle
-right on Isaac Cline Dr (service road next to parking lot); please follow the Tiger Challenge signs
-left into Lab School parking lot and circle around

Entering from Highland Road:
-right onto Dalrymple
-right on West Lakeshore Dr
-right on Isaac Cline Dr (service road next to parking lot); please follow the Tiger Challenge signs
-left into Lab School parking lot and circle around
Tiger University Information (9th-12th Grade)

Tiger U courses offer hands-on, interactive instruction from LSU faculty and field experts. Non-credit course offerings are a week long. Courses focus on topics including science, technology, arts and special interests. There are also several residential camp offerings.

Arrival and Parking Options (Tiger U)

All Tiger U courses are held on the LSU main campus. The center of campus is closed between the hours of 8:00 a.m. - 4:30 p.m., Monday through Friday to everyone other than faculty, staff and those who have medical permits. Highland Road, Tower Drive, Raphael Semmes Drive and Dalrymple Drive between the I-10 exit and Infirmary Road are open to public traffic.

If parking is needed, students and parents are required to make parking arrangements in advance of the first day of class. Students driving their own vehicles, or parents who need to park while their student attends a program should contact the Visitor’s Center at 225-578-5030, or LSU’s parking office at 225-578-5000.

Please review the LSU campus map to make sure students are familiar with building location, etc. Students who have courses in Pleasant Hall may be dropped-off directly behind the Visitor’s Center and enter the Pleasant Hall annex.

Special Requests for Arrival and Departure

Students must arrive and depart within the designated time frames of their program. LSU staff are not responsible for students who wish to arrive more than 15 minutes prior to the start of Tiger U courses. Failure to pick your student up within an appropriate time frame may result in withdrawal of your student from the program and forfeit of all fees.

Lunch

Tiger U:
Students are responsible for their own lunch and may bring a sack lunch or purchase lunch from the Student Union. Students will not be allowed to leave campus during lunch. Students are asked to stay in the vicinity of their building.
General Information

Teachers and Lab School On-Site Director
Instructors are selected for their expertise in their field of study. The instructional staff is composed of accomplished university instructors, exceptional graduate students and outstanding teachers from public and private schools. A certified principal will be on-site at the LSU Lab School.

Parent/Teacher Conferences
Parents are an integral part of students’ success and our instructors are eager to talk with parents about their student’s progress while in our program. Our instructors are available for face-to-face or telephone conferences which can be scheduled with the instructor outside of scheduled class times.

Student Behavior and Community Standards
The highest priority of LSU Pre-College and Youth Programs is the well-being of our students. Each participant is expected to be courteous and respect the rights and property of all other participants, staff members, and the University. Students should show respect for themselves and others by: attending and being mentally engaged in all sessions, and being free from controlled substances including alcohol, tobacco, or drugs. Weapons of any kind are prohibited, as is inappropriate behaviors such as profanity, fighting, or other disruptive conduct. While removal from the program is extremely rare, students who engage in any of the above-mentioned behaviors will be removed from the program and program fees will be forfeited. Removal is made at the sole discretion of program staff.

Behavior in Buildings
LSU is a research institution as well as a teaching institution. There are fewer classes in session during the summer than the academic year, however faculty members and students are still on campus. Tiger U students are expected to conduct themselves in a quiet, respectful manner while on LSU’s campus especially in academic buildings.

Student Attire
LSU expects all participants to treat themselves and each other with respect. Students are prohibited from wearing clothing that exposes undergarments or is otherwise revealing or offensive. If LSU staff believes that a student’s attire is inappropriate to the academic setting, the student will be asked to change.

Cell Phone Policy
Students are allowed to bring cell phones and may use them on a limited basis. The phone must be turned off during class and teachers will provide specific guidelines for use during breaks or recess. If a cell phone is used in an inappropriate manner, it will be confiscated and returned to the parent. Subsequently, the student will lose cell phone privileges for the remainder of Tiger Challenge. If students without cell phones need to contact their parents, community phones are available at both LSU Lab School and our registration office in Pleasant Hall.
Damages & Charges
Students are expected to treat property belonging to LSU and other participants with respect. Any damages caused by a student will be billed to the student’s family. Any student who is billed for damaged or lost property will be prevented from enrolling in future programs until the bill is paid.

Students with Special Needs
LSU is committed to ensuring appropriate accommodations in all programs. Students who require special arrangements because of disabilities or special needs, should contact our office in writing at least three weeks before classes begin.

Illness or Injury
In case of an emergency, an LSU staff member will contact a parent as soon as possible. If you plan to be away from home for an extended period while your student is participating in our program, you should provide an alternate number (within the U.S.) where you can be reached. If you will be unavailable, then please provide the phone number of another relative who will know how to contact you or who can make medical decisions regarding your student. Depending upon severity, Emergency Medical Services may also be called, and if an injury or illness requires clinic response, the student will be transported to that facility. Completion of the Medical Information portion of your registration is essential!

Medications
All sections of the “Student Profile” including medical and emergency contact information must be thoroughly completed, signed and submitted to our office prior to the first day of class. Students are responsible for remembering to take their medications and must self-administer the medication. LSU staff members will not administer any medication. If you have a special request for younger students enrolled in Tiger Challenge, please contact our office.

Student Evaluation
We do not assign letter grades in our non-credit courses. Instructors evaluate students using educationally-appropriate methods such as journal writing, presentations, creative writing, and theme-based projects. This approach fosters an environment in which the student can become comfortable taking intellectual risks that he/she may avoid in a grade-driven environment. Parents are encouraged to schedule a face-to-face or telephone discussion with our instructors if questions or concerns arise.

Refund & Cancellation Policy

- A $20 processing fee is charged for all refunds.
- All cancellation requests must be made in writing and can be emailed to precollege@outreach.lsu.edu
- Full refunds (less the processing fee) will be granted for cancellations received 10 business days prior to course start date.
- If a cancellation is received less than 10 business days prior to the course start date, a 90% refund (less the processing fee) is granted. For Residential camps, a 50% refund (less the processing fee) is granted.
- No refunds will be given after the first class meeting.
- LSU reserves the right to cancel courses. If the course is canceled, we can transfer you to another course or refund your entire payment.